

"MIDDLE STATES ACCREDITED"

SAINT JOSEPH ACADEMY

131 East Fort Lee Road - Bogota, New Jersey 07603
Phone: 201-487-8641 ~ Fax: 201-487-7405

2020-2021 SCHOOL TERM
NEW STUDENT REGISTRATION PACKET (Grades PK-7)

Dear Parent(s)/Guardian(s):

Your registration packet includes:

- **List of Registration Requirements and Registration Fee Form**
- **New Student Checklist**
- **Permanent Record Sheet – please complete and return to school office day of registration**
- **Tuition Contracts - please complete and return to school office at registration**
- **Extended Care Program Information** (Before and After Care Programs)
- **Parent Release for Transfer of Previous School Records**
- **Universal Health Form** – this form should be returned by **May 15th**. If your child has Asthma and /or Food Allergies , requiring medication, you must download “Medication Authorization” Asthma Action Plan and/or Food Allergy Plan from the SJA website. These signed forms are to be completed by the physician and brought to school with the medication on the first day of school. If there are any questions, please call our school nurses – Mrs. Kelly Sepp or Mrs. Emily Wong.
- **White Emergency Card** –please complete and return to the school office as soon as possible. Please include any **known allergies** on the back of the card—**please include cell phone numbers**, as well. Information is kept private.
- **Home School Association Letter and Events Description**
- **Student/ Parent Handbook** – The Handbook is on our website (sjabogota.org) This information will provide you with necessary information regarding Saint Joseph Academy and its policies.
- **FACTS Tuition Management System** – Enclosed is an informational letter
- **School Uniforms** - SJA has winter, summer and gym uniforms. Descriptions are found in the Handbook. Gym uniforms are worn to school on gym day. Information as to where to purchase these items will be available shortly.
- **Summer Camp** – Information Sheet
- **Transportation (B6T) Voucher / Where Applicable** - non-Bogota residents – busing reimbursement is determined by the individual towns. Forms must be returned to the school office by **February 21st**.

Thank you for your interest in Saint Joseph Academy, your understanding, and cooperation. Please feel free to call the school if you have any questions.

Sincerely,

Stella Scarano
Principal